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# PLANNER EMERITUS NETWORK

## BOARD MEETING

July 12, 2021

12:00 PM – 1:15 PM

Join Zoom Meeting:

<https://us02web.zoom.us/j/87915066900?pwd=d0J6U3EzWjRQQUFPR20xbU8rMjFIUT09>

Meeting ID: 879 1506 6900

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## AGENDA

1. Roll Call
2. Meeting Minutes – April 12, 2021 - Gina
3. Treasurer's Report – Gina
4. APA California Strategic Plan - Hanson
5. 2021 APA California Virtual Conference Update, September 13-15 – Hanson
6. Committee Reports
  - a. Bylaws Committee – Linda (Chair), Gina, Hing
  - b. Nominations Committee – Robert (Chair), Linda, Gina, Matthew
  - c. Honors Committee – Matthew (Chair), Cliff, Margaret
  - d. Programs Committee – Brian (Chair), Bruce, Margaret
  - e. Planners Memorial Program Committee – Larry (Chair), Steve, Linda
  - f. Planning History Committee – Steve, Larry (Chapter Historians)
  - g. Website Committee – Hing (Chair), Bruce, Gina
  - h. Planner Exchange Committee – Hing (Chair), Brian, Hanson
  - i. CPAT Committee – Hanson (Chair), Cliff, Robert, David

7. Other Items

8. Action Items

9. Future Board Meetings – Monday, 12:00-1:15 pm

a. October 4

b. January 10 (proposed)

Reports:

- Planner Memorial Program Committee
- Planner Exchange Committee
- Website Committee
- CPAT Committee



**DRAFT MINUTES**  
**PLANNER EMERITUS NETWORK**  
**MID-YEAR BOARD MEETING**  
**April 12, 2021**  
**Conference Call**



**Present:** Bruce Baracco; Clifford Graves; Hanson Hom; Larry Mintier; Brian Mooney; Gina Natoli; Bob Paternoster; Steve Preston; David Salazar; Linda Tatum; and Hing Wong.

1. President Hanson Hom opened the meeting at 12:01 p.m. and the Secretary called the roll. The number of members being present constituted a quorum.
2. Approval of November 9, 2020, and February 1, 2021 Minutes – Upon motion by Bob and seconded by Brian, the minutes of the November 9, 2020 and February 1, 2021 meetings were unanimously approved.
3. Treasurer’s Report – Gina reported that there were no charges to submit to Chapter.
4. 2021 Chapter Conference Update – Hanson Hom  
This year’s conference will be virtual, held September 13-15. The 2022 conference will be in Anaheim, then Fresno in 2023, and Riverside in 2024. 2021 conference details are pending. A call for presentations will go out in a couple of weeks. There will be a limited number of sessions, perhaps 40-50. Conference committee is trying to recognize the by-right sessions; preference is given to groups with by-right sessions. Registration will open around June.
5. PEN 2020 Annual Report – Hanson Hom and Bob Paternoster  
The Chapter is attempting to streamline the annual report process and minimize the time necessary to prepare the report, so a template was created. Hanson will prepare the PEN 2020 annual report and share it with Bob. Bob does not believe it will be as informative as in years past, because of the new format.
6. Committee Reports – 2021 Goals
  - Planning History – Steve Preston, Larry Mintier  
Planning is ongoing for the Chapter’s 75<sup>th</sup> anniversary in 2023. The committee is making good progress. A rough plan is being worked on. Bob Lagomarstino found many years worth of conference news articles on the newspapers.com website. The Planning Roundtable is working on an endemic racism in planning processes project. They have videotaped recordings of those who have experienced consequences of endemic racism by planning projects. Larry is sorting through 10 archives boxes of materials on the history of the California Planning Foundation (CPF) and The Planning Roundtable.
  - Remembrance – Larry Mintier (Chair), Steve Preston, Linda Tatum  
Larry has created a timeline for how to meet conference deadlines for materials submittal to ensure remembrance materials are shown at the annual conference. The big logistical challenge is reaching out to section directors. Requests for remembrance materials could go out with requests for section PEN honoree applications. Bob stressed section directors need multiple reminders. Bob also suggested adding Community Planning Assistance Team (CPAT) projects to the list of things PEN wants.
    - Hanson will let committees know when the April section directors meeting is so information may be transmitted to directors.
    - Larry asked for input on a name for the program. Planners Memorium program was suggested.
  - CPAT – Hanson Hom (chair), Cliff Graves, Bob Paternoster, David Salazar  
Hanson came out of the previous PEN meeting with many action items. The committee: sent an e-mail to 17 councils of government (COGs) and received responses from Butte and Fresno Counties, Kern COG, and Cities of Marina and Oxnard; has been posting to social media. There is interest, but no project has materialized. Brian suggests jurisdictions may be preoccupied with COVID-19 issues and not yet ready to move forward with projects. Brian will follow up with Imperial Valley COG and Riverside. Hanson asked everyone to chat up CPAT to others.

- Planner Exchange – Hing Wong (chair), Bruce Baracco, Brian Mooney  
Hing met with CPF and the first event is planned for May 3 at 6:00 p.m. for students who want to apply for CPF awards. Two additional webinars are planned, and the committee needs more Board members to participate. For the second webinar they are looking for members who want to do nuts and bolts webinars on resumes. The third webinar will be a networking event with speakers discussing what to expect in the job market. Board members were asked to contact Brian, Hanson or Hing if interested. The committee is trying to dovetail these events with the annual Chapter conference. Bob reminded Hing that these exchanges began as a dialogue between younger and older planners.
- Website – Hing Wong (chair), Bruce Baracco, Gina Natoli  
Hing presented the proposed layout. Hing asked for photos to spruce up the site. Bruce asked Larry and Steve for a paragraph about California planning history and a link to the Chapter webpage so the link could be placed on PEN's website.
- Bylaws – Linda Tatum (chair), Hing Wong, Gina Natoli  
The draft bylaws were presented and there was discussion. Board members asked that the bylaws clarify when at-large members start (i.e., odd and even years). Linda will distribute a revised draft prior to the next Board meeting.

7. Other Items

- Hanson will set up a time to be on the next Chapter section director's meeting. Hanson will forward the directors' contact information to Brian and David to help them expand outreach to the sections for CPAT.

8. Action Items – No additional action items were presented.

9. Future Meetings – July 12<sup>th</sup> will be the next scheduled Board meeting, with October 4<sup>th</sup> proposed for the following meeting.

Adjournment – Hanson adjourned the meeting at 1:18 p.m.

**2020 APA CALIFORNIA ANNUAL REPORT**

**Name: Hanson Hom, AICP/Robert Paternoster, FAICP**

**2020 Chapter Board Position: President, Planner Emeritus Network (PEN)**

**Please respond to the questions in the table and referencing the topics. Your responses will help shape the 2020 APA California Annual**

	<b>Questions</b>		
<b>Topics</b>	<i>What did you accomplish in your position in 2020?</i>	<i>What did APA California do well in 2020?</i>	<i>An overall personal quote reflecting on what you learned, leadership experience gained, or changes you made to enhance member services, in APA California in 2020.</i>
<i>Pivoting to virtual</i>	Due to the pandemic, PEN was not able to offer its programs in 2020, but is pivoting to virtual formats and events in 2021 for its 2021 Planner Exchange and Community Planning Assistance (CPAT) Programs.	Pivoting to a virtual conference and other virtual events offered by the Chapter and Sections were successfully received by members.	I am privileged to serve as PEN President for the next two years. We have a dedicated 12-member Board composed of seasoned and newly appointed Directors. PEN is an anillary and resource support group for APA California. We further a core mission of the Chapter to pass on senior-level planning expertise and mentoring to the next generation of planners.  PEN is refreshing the Chapter’s Community Planning Assistance Program (CPAT) for 2021 which offers planning support to challenged communities that do not have the financial resources to contract for planning and related services.
<i>Helping planners</i>	While PEN’s Cross Generational Planning Exchange Program was curtailed in 2020 due to the pandemic, we are partnering with the California Planning Foundation to offer several virtual events in 2021 to connect seasoned professionals with students and young and emerging planners.	Creating opportunities for young planners and students to be involved in APA, such as at the conference.  Pivoting to provide virtual professional development and networking events.	

<p><i>Furthering Diversity</i></p>	<p>Through the CPAT program, PEN is seeking to assist lower-income cities and communities and tackle critical planning issues that could address social justice, economic development and equity, public health, or empowerment of under-represented populations.</p> <p>PEN is ensuring that its Board of Directors reflect the diversity of California's population and the planning profession with the appointment of several new Board members in 2020.</p>	<p>Social equity and systemic racism in planning was a central theme of the 2020 annual conference with multiple sessions that offered a robust dialogue on various aspects of this theme.</p>	<p>PEN embraces its role in preserving, recognizing, and celebrating the history of planning and the contribution of planners to the profession through several programs:</p> <ol style="list-style-type: none"> <li>1) Honoring planners that have made significant contributions to planning in California:</li> <li>2) Launching the Planner Memorial Program in 2020 to recognize planners that have passed away during the year; and</li> <li>3) Supporting the Chapter Co-Historians in preserving and documenting the history of California planning.</li> </ol>
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<p><i>Other</i></p>	<p>PEN is taking the lead and has prepared and presented guidelines to APA California to launch the Planner Memorial Program that will be presented at future conferences beginning with 2021.</p> <p>PEN is participating on the Planning Committee led by the Chapter Co-Historians to celebrate the 75th Anniversary of APA California in 2023 with a focus on events and activities for that year's annual conference to be held in Fresno.</p> <p>PEN selected several distinguished planners to receive a PEN Honor Award in 2020, but the awards were deferred to 2021 with the expectation that the conference would be held in-person in 2021. With the recent announcement that the 2021 conference will be virtual again, PEN is planning to honor both the 2020 and 2021 awardees at the virtual conference.</p>	<p>Transitioned to an expanded eNews form of communication with links to the Chapter's social media platforms to provide timely information, articles, and announcement of events to members. Cal Planner continues to be an excellent periodical for the Chapter, with the conference issue particularly notable.</p>	
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**BYLAWS**

**Planner Emeritus Network**  
**A Subsidiary of the**  
**American Planning Association, California Chapter**

Adopted xxxxxxxx xx, xxxx

**WHEREAS**, in 1995 the American Planning Association, California Chapter (APA California) founded a new organization, Planner Emeritus Network, devoted to recognizing the efforts of those senior members of the planning profession who have contributed to California planning by their leadership and service to the profession; and

**WHEREAS**, the purpose of the Planner Emeritus Network is to serve as an auxiliary or support group to the Board of Directors of the American Planning Association, California Chapter (APA CAalifornia), the California Planning Foundation (CPF), and other Chapter Board authorized organizations for the purpose of providing a resource of long-tenured members of the American Planning Association (APA) and to ensure that their personal insights, experiences and planning history are recognized by the APA CAalifornia Board;

**WHEREAS**, on September 17, 2000, the members of said organization voted to formalize its operation by adopting bylaws;

**WHEREAS**, amendment of the bylaws was required to reflect changes in APA CAalifornia bylaws or the APA CAalifornia Strategic Plan, and to improve the functionality of the Planner Emeritus Network; and the amendments were adopted at the annual membership meeting in Yosemite on November 1, 2005; and

**WHEREAS**, the American Planning Association, California Chapter Board of Directors at a meeting on June 24, 2006 in Berkeley adopted changes to the structure of the Planner Emeritus Network membership which makes certain APA CAalifornia members automatically members of the Planner Emeritus Network, further amendment of these bylaws is required; and

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**WHEREAS**, further amendment of the bylaws was required to expand the Board of Directors to expand the participation in the organization, the amended bylaws were adopted by unanimous approval of the Board of Directors by electronic vote on September 6, 2007 ~~by electronic vote~~; and

**WHEREAS**, further amendment of the bylaws was required to reflect changes by the APA CAalifornia to how the organization is funded and the budgeting process, the amended bylaws were adopted by unanimous approval of the Board of Directors at the annual meeting in Pasadena on October 23, 2016, ~~at the annual meeting~~; and

**WHEREAS**, further amendment of the bylaws was required to reflect changes by the APA California to awards considered by the Chapter, to standardize the organization name, and to clarify such issues as membership and leadership of the organization, the amended bylaws were adopted by unanimous approval of the Board of Directors by electronic vote on Xxxxxx xx, 2021;

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**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. Name of Organization – The official name of this organization shall be the Planner Emeritus Network (~~hereafter "Network" or "PEN"~~) of the American Planning Association, California Chapter.

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2. Office – The office of ~~the Network~~PEN shall be the office of APA CAalifornia, and ~~the Network~~PEN shall function as a subsidiary of APA CAalifornia.

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3. Membership – Membership in ~~the Planner Emeritus Network (PEN)~~PEN shall include the members of APA CAalifornia who are:

a. Life Members of the American Planning Association~~APA~~, as defined by APA's national offices to include those members who are over the age of 65 and have 25 years of continuous membership in APA;

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b. Former state-wide elected Board officers of APA CAalifornia;

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c. Fellows of the College of the American Institute of Certified Planners (FAICP) from

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California;

- d. Members of the former California Planning Historical Society or a successor organization;
- e. The APA\_California Chapter Historian(s);
- f. Retired planning professionals who are members of the American Planning AssociationAPA; and
- g. Such other members of APA\_California that the PEN Executive Board of Directors may from time to time determine as appropriate members of PEN, including but not limited to, past or present officers of PEN.

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4. Dues – No charge shall be made for membership.

5. Annual Budget – APA\_California Board shall set ~~the Network's~~ PEN's annual budget and shall be responsible for payment of invoices submitted to APA\_California by the President. The ~~Network~~ PEN Treasurer shall present a report at ~~the Network's~~ PEN's annual meeting describing the expenses submitted to APA\_California and projected expenses for the coming year.

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6. Meetings and Quorum – ~~The Network's~~ PEN's Board of Directors shall conduct an annual meeting open to all members in good standing. The annual meeting shall be in conjunction with the annual conference of APA\_California. Annual meetings held within two weeks of the annual conference shall meet this requirement. The annual meeting shall include two required actions: (a) a report on the annual budget for ~~the Network~~ PEN; and (b) the election of officers to ~~the Network's~~ PEN's Executive and At-Large Board of Directors. All business meetings shall be conducted in accordance with Robert's Rules of Order.

The Board of Directors may hold meetings as necessary to conduct ~~the Network's~~ PEN's business. A quorum shall consist of no less than three of the four elected officers of the Board of Directors. Meetings may be in person or by conference call or electronic media.

~~Business~~ Meetings may be called by the President or by a majority of the Executive Board of Directors. Meetings of the PEN Board may be called with nNotice of the time,

place and agenda of said meetings shall be provided by mail or e-mail to all members in good standing no less than two (2) weeks prior to the meeting.

**Commented [A1]:** Does this actually happen? I don't recall getting notice of PEN business meetings other than when I view the conference program.

7. Term of Office, Members and Duties of the Executive Board of Directors, At-Large Directors, Vacancies, and Elections—

a. Term of Office: At the annual membership meeting, ~~the Network~~PEN shall elect officers who shall constitute ~~the Network's~~PEN's Executive Board of Directors. All members in good standing ~~of the Network~~with PEN who attend the annual meeting may vote in the election of officers. A majority of votes of those present at the annual meeting shall be sufficient to elect officers. Each officer shall be elected to a two-year term based on the following schedule: ~~The~~ President shall be elected in even years beginning in 2000; the Vice-President-North is to be elected in odd years; the Vice-President-South in even years; and the Secretary/Treasurer in odd years beginning in 2001. At-Large Board members elected by the Executive Board shall serve a two-year term, with half the At-Large Board members being elected in even years and half in odd years, beginning in 2020.

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**Commented [GN2]:** At-Large Board members beginning terms added per comment at 12 April PEN Board meeting.

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b. Executive Board of Directors: The four elected officers who constitute the Executive Board of Directors are as follows:

- (i) President, who shall be responsible for chairing ~~Network~~PEN meetings and conducting the daily management of ~~the Network's~~PEN's affairs. No less than two (2) weeks prior to the annual conference of APA\_CAAalifornia, the President will cause the distribution to the Board of Directors of an agenda for the annual membership meeting, specifying the time and location of the meeting in conjunction with the annual APA\_GA-California conference. The ~~mailing distribution~~ of the agenda will include required reports from the Nominating ~~e~~Committee, the Secretary/Treasurer ~~of the Network~~ and, if appropriate, other committee reports. The President is authorized to serve as a member of the APA\_CAAalifornia Board of Directors

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subject to the APA\_CA-California bylaws. The President shall represent ~~the~~ NetworkPEN at meetings of other associations and organizations that request the participation or representation of ~~the NetworkPEN~~.

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- (ii) Two ~~(2)~~ Vice-Presidents, one who resides in the northern half of the state and one who resides in the southern half of the state. The Vice-Presidents may represent the organization in the absence of the President. At the time of their election, the President will name one of the two Vice-Presidents to be President Pro Tem who will chair Board of Directors meetings in the absence of the President and who shall succeed the President if the office becomes vacant.
- (iii) Secretary/Treasurer, who shall be responsible for maintaining ~~the~~ Network'sPEN's records, including minutes of meetings of the Board of Directors, and preparing its correspondence. The Secretary/Treasurer shall maintain the official list of members of the NetworkPEN Board of Directors; ~~shall also~~ maintain the financial records of ~~the NetworkPEN~~; prepare an annual report on the budget for the Board of Directors; and prepare financial reports of ~~the Network'sPEN's~~ assets, expenditures and obligations as required by APA\_CAalifornia financial policies.

In addition to ~~these~~ four elected officers, the immediate past President shall act as a ~~non~~-voting member of the Executive Board for ~~one two~~ years after leaving office, or until a new President is elected and the position is filled by a new past President. The APA\_CAalifornia Chapter Historian(s) shall be a ~~non~~-voting member(s) of ~~the Network'sPEN's~~ Board of Directors representing APA\_CAalifornia. The Chapter Historian(s) position may be held concurrently with any position as described above in Section 3 ~~a through e~~.

- c. Full/At-Large Board of Directors: The Board of Directors shall be expanded by action of the ~~Executive-entire~~ Board by appointment of NetworkPEN members as

members of the Board for purposes of encouraging participation in the organization by members. The number of additional Board members appointed by the Executive Board shall not exceed six. Members of [the NetworkPEN](#) may be solicited personally by the Executive Board or [the Executive Board may request Statements of Interest in serving on the Board from the membership any Board member](#). Any member of the Board may serve on any committee and perform other functions as directed by the President or Executive Board.

d. Vacancies: Vacancies on the Board of Directors may occur under certain conditions, including resignation, death, or removal from office. If a vacancy occurs in the office of the President, the President Pro Tem shall assume the office of President for the balance of the term. If a vacancy occurs in any of the other offices, the President may appoint, upon consultation with the Board, a member in good standing to fill that position for the balance of the term. The Board, upon a three-fourths vote, may remove an officer for cause as prescribed in the bylaws of APA\_C[Aalifornia](#) for the APA\_C[Aalifornia](#) Board of Directors. Such position shall then be filled as described in this section. Non-elected members of the Board may be replaced by the Executive Board in the event of vacancy created by removal, death, or resignation, by majority vote of the Executive Board.

8. Committees –

a. Nominations Committee: No less than three ~~(3)~~ months prior to the annual meeting, the President shall appoint a three-~~(3)~~ member nomination committee [to identify individuals for positions on the Executive and At-Large Boards of Directors](#). The nomination committee shall consist of at least one current member of the [Executive](#) Board of Directors and at least one member of [the NetworkPEN](#) who is not a member of the [Executive](#) Board of Directors. All members of [the NetworkPEN](#) who are in good standing may be nominated to the [Executive and At-Large](#) Boards of Directors. The nominating committee shall provide its list of candidates to the President no later than three weeks prior to the annual membership meeting.

b. Standing Committees: [The NetworkPEN](#) will have two standing committees: (i)

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Planning History Committee; and, (ii) Honors Committee.

(i) The Planning History Committee is chaired by the Chapter Historian(s) appointed by the President of APA\_California. The chair shall be a member of ~~the NetworkPEN~~. The Planning History Committee shall also consist of the Historian(s) and no less than two ~~(2)~~ other members in good standing, appointed by the ~~NetworkPEN~~ President. One shall reside in Northern California and one in Southern California. The Planning History Committee shall recommend to the Historian(s), potential Planning Landmark and Planning Pioneer candidates for APA\_California Historical Awards in accord with AICP guidelines. The Historian shall work with applicant to develop the application which is to be transmitted to the Awards Selection Committee by the Historian.

The Planning History Committee shall also be responsible for soliciting and receiving historical California planning documents for and transmitting such documents to the APA California archives at California State University, Northridge.

(ii) The Honors Committee shall consist of no less than three ~~(3)~~ members in good standing of ~~the NetworkPEN~~ appointed by the President of ~~the NetworkPEN~~. The Honors Committee will present to ~~the Network'sPEN's~~ President no later than four ~~(4)~~ months prior to the annual membership meeting a list of potential nominees to receive official honors from ~~the NetworkPEN at the annual APA California conference~~. The President will distribute the Honors Committee report to the Board of Directors, and no later than three ~~(3)~~ months prior to the annual ~~APA California conferencemembership meeting~~ the Board shall vote on the Honors Committee's nominees. Those nominees approved by a majority of the Board of Directors shall be invited by the Chair of the Honors Committee to attend the annual membership meeting and/or the APA\_California Awards Ceremony to receive special recognition from ~~the NetworkPEN~~ at

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the annual APA\_CAlifornia conference.

- c. Other Committees: In addition to the ~~Standing committees and the~~ Nominations and two Standing committees, the President may create and appoint committees from time to time as determined necessary by the President or the Board of Directors to assist in the conduct of the organization. Said committees shall terminate at the end of the elected term of the President who created the committee and appointed its members.

9. Amendment of Bylaws

~~a)\_\_\_\_\_~~ Amendment of these bylaws shall occur only by a majority vote of the members in good standing at the annual meeting or by a ballot ~~mailed~~ distributed to members in good standing as indicated on the official mailing list maintained by the APA\_CAlifornia office ~~or by the Secretary/Treasurer;~~ or

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~~b)\_\_\_\_\_~~ Amendment of these bylaws may also be approved by a vote of three-fourths of the elected members of the Board of Directors. Members of ~~the Network~~ PEN shall be notified by the Secretary/Treasurer of ~~the Network of~~ changes being considered by the Board at least four ~~(4)~~ weeks in advance of Board action. The Board shall consider any comments or objections received prior to taking action on the proposed amendment.

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***MOVED, SECONDED AND ADOPTED*** by unanimous majority vote of the Planner Emeritus Network Executive Board of Directors on ~~October 23, 2016~~ Xxxxxxx xx, 2021.

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Attest:

President of the Planner Emeritus Network: \_\_\_\_\_

~~Stan Hoffman~~ Hanson Hom, AICP

Secretary/Treasurer of the Planner Emeritus Network: \_\_\_\_\_

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Gina Natoli, [AICP](#)—

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**Date:** July 9, 2021  
**To:** PEN Board  
**From:** Report from Larry Mintier, FAICP  
Chair, Planners Memorial Program Committee  
**Subject:** Planners Memorial Program Update

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Hanson, Linda, Steve, and I had a call on Friday, June 11, to discuss the status of the Planners Memorial Program. At that point we had the following list of eight planners who had passed during this last year.

- Ken Topping
- Carol Whiteside
- Martin Wachs
- Ed Philips
- Al Baum
- Steve Sanders
- Brian Mattson
- Ted Lumpkin

This list has not expanded since our call, even though we sent out a second notice to sections directors and CPR members reminding them of our July 1st deadline for information about deceased planners.

We have enough biographical information from obituaries and news articles to prepare short bios for all of them -- except for one -- for the *In Memorium* presentation. We also have photographs of all the planners, again, save for one.

The person we have the least information about as a planner is Ted Lumpkin. He was born and raised in California, was drafted out of UCLA during the war, was an intelligence officer with the famous Tuskegee Airmen, earned a degree in sociology from USC and a master's degree in social work for USC, he was hired by Los Angeles County as a social worker in 1947, he worked for a while in several county departments including urban affairs, community development, and model cities, and retired from the County in 1979 to launch a second career in real estate. He died this year at age 100.

We decided in our call that we should have slides of each planner with their picture and three or four bullet points highlighting their most important career achievements. We also concluded that voice over narration was not necessary but some kind of music might be.

The next step will be to draft the bullet points of career achievements for each planner and begin working with the awards chairs on production issues. I will prepare a draft of the bullet points for all the planners in the next several days,



## MEMORANDUM

**To:** PEN Board  
**From:** PEN Website Committee:  
Hing Wong, AICP, Chair; Bruce Baracco, AICP; and Gina Natoli, AICP  
**Subject:** Website Committee Report  
**Date:** July 12, 2021

The PEN Website Committee has proposed these eight sections for our website:

- Purpose and Background
- Programs and Events
- CPAT
- PEN Honor Award Winners
- Membership, Board Meetings and Agendas
- PEN Board Members
- California Planning History
- Links to Other Websites

See the following pages for detailed info on each section. The Website Committee will be meeting with Francine Farrell later this month to discuss a new layout. The Website Committee would like to ask each Board member to:

- Review your [bio](#)
- Send in photos that we can use on the website to brighten it up
- Make any necessary edits and/or provide comments to any section

Photos, edits and comments should be sent to all three Website Committee members no later than July 31.

## **PURPOSE AND BACKGROUND**

The Planner Emeritus Network (PEN) is an auxiliary of and resource support group for the APA California Chapter, the California Planning Foundation, and the California Planning Historical Society. PEN represents a body of long-tenured members of APA who are available to provide to the Board and to other APA California groups substantial knowledge of the profession as it has matured in California, in particular. PEN members are available to provide their personal insights, experiences, and planning history when requested by the Board or other organizations, groups, and individuals.

PEN also works to recognize individuals who have contributed to the planning profession in California and honors these leaders annually at the Chapter conference. In addition, PEN assists the Chapter Historian with preserving important planning documents in the Chapter archives at Cal State Northridge.

PEN was organized in 1997 and developed formalized bylaws in 2000. The organization is led by a Board of Directors composed of the President, two Vice-Presidents (one each from the north and south), and the Secretary-Treasurer. There are also six at-large members with full voting privileges.

## **PROGRAMS AND EVENTS**

May 3, 2021 – “California Planning Foundation 2021 Scholarship Program” webinar helped students apply for the CPF scholarships

June 29, 2021 – “Planning Your Next Step: Starting Your Planning Career” webinar for planning students and young, emerging planners

Upcoming events will be added

## **APA CALIFORNIA COMMUNITY ASSISTANCE PROGRAM (CPAT)**

APA California and PEN are pleased to offer a program that provides volunteer urban planning assistance to financially constrained municipalities and community groups throughout California and Baja California. Through the formation of a Community Planning Assistance Team (CPAT) consisting of experienced planners, allied professionals, and community experts, a dedicated team will work collaboratively with residents and community stakeholders to provide planning expertise and technical assistance. The program represents a professional and ethical commitment of APA California and PEN to foster community education, engagement, and empowerment and promote equitable, inclusive, healthy and sustainable California communities.

<https://www.apacalifornia.org/professional-development/apa-california-cpat-program/>

## **PEN HONOR AWARD WINNERS**

List of winners from 1998 to current:

<https://www.apacalifornia.org/apa-organizations/planner-emeritus-network/pen-honor-award-winners/>

## **MEMBERSHIP, BOARD MEETINGS AND AGENDAS**

Membership is open to Life members of APA, FAICP members from California, retired planning professionals, members of the California Planning Historical Society, and former statewide Board members of APA California. PEN also nominates for membership those who have contributed significantly to the planning profession or for a significant accomplishment, which enhanced the recognition of planning.

The organization holds an annual Board and membership meeting in conjunction with the annual APA California conference. Board meetings are sometimes held virtually during the year. This link will take you to past agendas and other materials from previous Board meetings:

[PEN Board Meeting Packets](#)

Please contact [Hanson Hom](#) if you are interested in becoming active with PEN.

## **PEN BOARD MEMBERS**

Hanson Hom, AICP, ASLA	President	hansoncpr@gmail.com
Hing Wong, AICP	Vice President-North	hing@hingwong.info
Linda Tatum, FAICP	Vice President-South	linda.tatum@longbeach.gov
Gina Natoli, AICP	Secretary/Treasurer	gnatoli@planning.lacounty.gov
Robert Paternoster, FAICP	Past President	robertpaternoster@yahoo.com
Bruce Baracco, AICP	At-Large	baraccoplanner@comcast.net
Cliff Graves	At-Large	cliffgraves39@gmail.com
Brian Mooney, FAICP	At-Large	bmooney@rickengineering.com
David Salazar, FAICP	At-Large	dsplanner@hotmail.com
Margaret Sohagi	At-Large	msohagi@sohagi.com
Matthew Winegar, AICP	At Large	mwinegar@sitespacificplanning.com
Larry Mintier, FAICP	Chapter Historian	larry.mintier@gmail.com
Steve Preston, FAICP	Chapter Historian	steve.preston@charter.net

[The bios](#) for Board members will be linked individually to their names.

## **CALIFORNIA PLANNING HISTORY**

*A few paragraphs provided by Larry and Steve to give a summary of the California planning history. Eventually, we will link to the APA California's webpage when that has been updated by the Chapter Historians.*

## **LINKS TO OTHER WEBSITES**

*Board members to provide links to other noteworthy websites that would be helpful for anyone looking at the PEN website.*



## MEMORANDUM

**To:** PEN Board

**From:** PEN Planner Exchange Committee:  
Hing Wong, AICP, Chair; Hansom Hom, AICP; and Brian Mooney, FAICP

**Subject:** Planner Exchange Committee Report

**Date:** July 12, 2021

On Tuesday, June 29, PEN hosted an event for students and young & emerging planners. The “Planning Your Next Step: Starting Your Planning Career” 90-minute webinar was well attended and co-hosted by the California Planning Foundation (CPF) and APA California. Bob Paternoster, FAICP, moderated the lively session with five panelists who gave personal experiences from when they started their planning careers:

- Lisa Varon, Vice President | BAE Urban Economics
- Randy Tsuda, AICP, President & CEO | Alta Housing
- Christine Nguyen, Associate Planner/Historic Preservation Planner | City of Anaheim
- Emily Shandy, AICP, Senior Transportation Planner | GHD
- Ezra Pincus-Roth, AICP, Senior Associate Planner | Nelson\Nygaard Consulting Associates



## MEMORANDUM

**To:** PEN Board

**From:** CPAT Committee:  
Hanson Hom, Chair, Cliff Graves, Bob Paternoster, David Salazar

**Subject:** CPAT Committee Update

**Date:** July 12, 2021

The announcement of the CPAT Program has been consistently posted in the APA California eNews since March 2021. Additionally, outreach about the program has been distributed to the Chapter's social media sites (Facebook, Twitter, and LinkedIn). Hanson also disseminated information about the CPAT Program to the APA California Section Directors, California Planning Roundtable, and California Association of Council of Governments (Cal COG). Additionally, targeted emails were sent out to COG and County Executive Directors or Planning Directors with a focus on inland and desert COGs and counties. Committee members also reached out to other organizations and contacts for potential CPAT projects.

Thus far, a potential CPAT project has not yet reached a proposal or application stage for review by the PEN Board, but several exciting and worthwhile candidates are being pursued that fit into the mission of the CPAT program. The potential projects are summarized below.

### **Town of Niland, Imperial County**

The FEMA Western Region office received a referral about our CPAT program from the APA Oregon Chapter (!) and contacted Hanson about the possibility of planning assistance for disadvantaged communities that are severely impacted environmentally and economically by natural disasters and other effects of climate change. Hanson and Brian had a follow-up meeting with FEMA staff, who pulled in other staff from the California

Governor's Office of Emergency Services (Cal OES) to discuss the potential role of the CPAT program.

The Town of Niland in Imperial County became the focus of discussion among FEMA and Cal OES staff for possible CPAT assistance. This desert community is located immediately southeast of the Salton Sea. In addition to the economic and public health crisis presented by the decline of the Salton Sea, this already vulnerable community experienced a devastating wildfire during the pandemic. The CPAT program was viewed as a potential source for community planning assistance after the emergency recovery period when FEMA resources will be limited. Cal OES introduced and referred us to Esperanza Colio Warren, Deputy Executive Director for Imperial County for further discussion. I have reached out to Ms. Colio Warren, but since they are still in the disaster recovery phase, I do not expect a response until after this summer.



### **Saticoy Area Plan. Ventura County**

Through a referral from planning staff at the City of Ventura, staff at Ventura County reached out to us to discuss a potential CPAT project for Saticoy, an unincorporated low-income community located southeast of the City of Ventura. Brian, Robert, Cliff, and I had a recent call with County staff. Possible projects were discussed, which focused on implementation of the Saticoy Area Plan. This Plan was adopted by the County in 2015 and includes ambitious goals and policies to enhance and revitalize the community. The County has received several state grants to assist their planning and implementation efforts and the community has been designated an Opportunity Zone to incentivize private investment.



The preparation of the Area Plan included supporting studies that address infrastructure, transportation, and water supply issues which will provide rich background information for a CPAT project. A project that County staff was highly interested in pursuing was a design/planning charrette for adaptive reuse and historic preservation of the Saticoy Train Depot, possibly patterned after similar train depot restoration projects in the County. The Train Depot was placed on the National Register of Historic Places in 2018 and it is seen as a possible economic catalyst project for Saticoy. Hanson will contact the County after they have had an opportunity to further discussed the potential project scope with other County staff. Meanwhile, the CPAT Committee is brainstorming possible CPAT team members for this tentative project.



### **One-Stop Permit Center, Santa Cruz County**

Hanson was contacted by a colleague at the County of Santa Cruz who read about the CPAT program and asked about advice for establishing a One-Stop Permit Center at the County. The City of Sunnyvale, where Hanson (and Robert before) was the Director of Community Development, established the first One-Stop Permit Center in the state in the 1980s, and it has been a model that have been duplicated in many cities state-wide and nationally. It continues to receive favorable recognition for its continuing innovation and customer service. I recently provided a 90-minute coaching/mentoring session to the Planning Manager and Assistant Public Works Director on important considerations for establishing and managing a One-Stop Permit Center. Fitting into the mentoring objective of the CPAT Program, I offered to assemble a Zoom meeting consisting of staff from other cities with successful permit centers to provide further assistance to the County. They highly welcomed this additional coaching/mentoring opportunity. I plan to organize this meeting for later this summer.